

Daily Activity Report

Bellevue Technology Center		ID:	WA15BTC	Date:	<input type="text"/>	IR:	Y/N	link
2018 156th Ave NE Bellevue, WA 98008		Mgr: Loretta Alake		Emp. ID*:	<input type="text"/>	Tow:	Y/N	link
Transwestern				Supervisor ID:				1WSM3

Time	Category	Item				Notes-Location-Action	Pic(s)
Weather							
	Lock-Up:	Front Door(s)		Garage Door(s)		Action	Yes No
		Back Door(s)		Side Door(s)			
		Sliding Door(s)		Cabana / Pool			
		Set Alarm		Other			
	Unlock:	Front Door(s)		Garage Door(s)		Action	Yes No
		Back Door(s)		Side Door(s)			
		Sliding Door(s)		Other			
	Unsecured Access:	Window(s)		Door(s)		Location / Action	Yes No
		Roof Hatch		Other			
	Hazards:	Trip Hazard		Sidewalk		Location / Action	Yes No
		Pothole(s)		Deck / Patio			
		Wet Walkway		Other			
	Light(s) Out:	Light Post		Carport		Location	Yes No
		Entryway		Landscape			
		Garage		Parking			
		Stairwell		Canopy			
		Wall Pack		Other			
	Dumping:	Furniture		Fluid		Location / Action	Yes No
		Trash		Other			
	Abandoned Vehicle(s):	License		State		Location / Action	Yes No
		Make		Model			
		Color		Notable Features			
	Unauthorized Person(s):	Loiter(s)		Squatter(s)		Notes / Location / Action	Yes No
		Panhandler(s)		Transient			
		Solicitors		Other			
	Person(s) Involved:	911 Called	Yes No	PD FD	Med Other	Notes / Location / Action	
	Name	J. Doe	ID Type	DL	Photo	State	Yes No
	Address		CC	Other		Notable Features	
	City		Drivers license			Hair	
	State	Zip	Phone	(???) 555-1212		Race	

Daily Activity Report

Parking:	Handicap		Fire Lane		Location / Action				Yes No	
	Blocking		Tagged		License		State			
	Wrong Space		We Towed		Make		Model			
	Double Parked		Other		Notable Features		Color			
Signage:	Street Sign		On Building		Notes / Location				Yes No	
	Obstructions		Tent Sign							
	Sign Post		Other							
Pest / Animal Sightings:	Bee Hive		Birds		Notes / Location				Yes No	
	Nest		Ants							
	Rodents		Snake							
	Dog(s)		Other Infestation							
Standing Water:	Clogged Drain		Other		Notes / Location / Action				Yes No	
Graffiti:	Paint		Ink		Notes / Location				Yes No	
	Organic		Other							
Property Damage:	Gate / Door		Curbing		Notes / Location / Action				Yes No	
	Sprinkler		Broken Glass							
	Landscaping		Structure							
	Artwork		Other							
Suspicious / Illegal Activity:	Attempted Break-in		Speeding		Notes / Location / Action				Yes No	
	Suspicious Person(s)		Burn Out							
Vendor(s):	Sweeper		Painters		Notes / Location				Yes No	
	Roofers		Asphalt/Concrete							
	HVAC		Other							
	Landscape		Window							
Alarm Call(s):	Door(s)		Window(s)		Notes / Location / Action				Yes No	
Lock Out:					Notes / Location / Action				Yes No	
	Name	J. Doe	ID Type	DL	Photo	State	Notable Features	Hair	Race	Yes No
	Address			CC	Other					
	City		Drivers license							
	State	Zip	Phone	(???) 555-1212						
Noise Complaint:							Notes / Location / Action			
	Name	J. Doe	ID Type	DL	Photo	State	Notable Features	Hair	Race	Yes No
	Address			CC	Other					
	City		Drivers license							
	State	Zip	Phone	(???) 555-1212						
Other:	Observed		Heard				Notes / Location / Action			Yes No

* By affixing your Employee ID you hereby attest to the items and notations herein listed as being factual to the best of your knowledge. Knowingly falsifying this or any other CPI document will be grounds for discipline and or termination.